



YMCA Level 4 Certificate in Leading the Internal Quality Assurance of Assessment Processes and Practice (600/3913/9)

Purpose Statement

Overview

Who is this qualification for?

- Those with experience of working in an internal quality assurance (IQA) role looking to advance their knowledge and skills to progress into a leadership role with responsibility to manage the centre or other internal quality assurers.
- On successful completion learners will be occupationally competent to 'lead' the IQA process.

Other qualifications in the suite include 'Level 4 Award in the Internal Quality Assurance of Assessment Processes and Practice' aimed at those who are directly involved in the IQA of assessors and assessment practice, but are not involved in centre management, and, 'Level 4 Award in Understanding the Internal Quality Assurance of Assessment Processes and Practice' for those who wish to acquire knowledge regarding IQA without any requirement to apply this knowledge in a practical manner.

What prior qualifications/levels of attainment are needed to take this qualification? Are there any age restrictions?

This qualification is suitable for those who are aged 19+. No prior qualifications are required, however, it is recommended that learners have experience and/or qualifications in assessing and internal quality assurance.

What does this qualification cover?

The YMCA Level 4 Certificate in Leading Internal Quality Assurance of Assessment Processes and Practice is regulated by Ofqual, comprising a total of 17 credits achieved through the completion of the following 3 mandatory units:

- Internally assure the quality of assessment (6 credits)
- Understanding the principles and practices of internally assuring the quality of assessment (6 credits)
- Plan, allocate and monitor work in own area of responsibility (5 credits)

Key topics/skills/knowledge covered:

- The context and principles of internal quality assurance and how to plan the internal quality assurance of assessment
- The legal and good practice requirements for the internal quality assurance of assessment
- The techniques and criteria for monitoring the quality of assessment internally
- How to internally maintain and improve the quality of assessment and manage information relevant to the internal quality assurance of assessment
- Plan the internal quality assurance of assessment
- Internally evaluate, maintain and improve the quality of assessment

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- Manage information relevant to the internal quality assurance of assessment
- Maintain legal and good practice requirements when internally monitoring and maintaining the quality of assessment
- Allocate and agree responsibilities with team members
- Produce a work plan, review and amend plans of work for own area of responsibility and communicate changes
- Monitor the progress and quality of own work and provide feedback

What could this qualification lead to?

Future employment possibilities

This qualification can lead to an IQA leadership/manager role within an organisation.

Who supports this qualification?

This qualification is supported by the following:

- Laser Learning Awards
- Envisage Training
- Warwickshire College Group
- Loughborough College
- Fitness Industry Education Limited